

## **Institutional Policy and Planning Committee (IPPC) Annual Report, 2006-2007**

The IPPC met twelve times during the 2006-07 academic year and considered a wide range of issues as detailed below. In addition, the four standing subcommittees of IPPC (Admissions & Financial Aid, Budget & Finance, Campus Environment, and Student Affairs) were all in operation and reported frequently to the full committee. The committee is pleased to thank Barb Krause for her expert administrative support, including agenda development and distribution, document management, and taking of minutes.

### **Organizational Issues**

The committee discussed its agenda and the draft 2006-07 Strategic Action Agenda at its first meeting on August 29, 2006. As the fall progressed, an operating code was refined and adopted, and a Web site was developed to make available annual reports, approved minutes (under password protection), and other information about the committee. As of this writing, all pieces except for the operating code and information on the subcommittees are available at the following URL: <http://cms.skidmore.edu/IPPC/index.cfm>. The committee thanks Andy Camp for providing technical assistance with this project.

On February 2, 2007, the committee agreed that the Chief Technology Officer and the Chair of the Campus Environment Committee should be full members of the committee, rather than invited guests. Since IPPC is an All-College Committee (listed in Part Three of the *Faculty Handbook*), this change requires the approval of FEC (which has been granted) and the SGA, which (due to an oversight) is still pending; it is hoped that this approval will be forthcoming early enough in the fall to permit the change to appear in next year's *Handbook*.

### **Major Items Addressed in 2006-07**

**Campus Plan discussions and outreach to the community:** Having previously discussed the revised Campus Plan at length in spring 2006, IPPC reviewed plans for presenting the Plan to the Skidmore community and off-campus constituencies in fall 2006 and then received reports on the suggestions and concerns raised by those meetings. The Campus Plan is posted at the following URL: <http://cms.skidmore.edu/campusplan/index.cfm>. The Budget and Finance Subcommittee also gave significant attention to the Campus Plan during 2006-07.

**Retiree health-care benefit modification:** This discussion is in its preliminary stages, with community meetings and decisions to take place early next fall. The Budget & Finance Subcommittee discussed various aspects of this issue, including a range of possible options, at several meetings during spring 2007, and the full IPPC received

reports on these discussions late in the spring. Vice President West reported briefly on





**IPPC Membership 2006-07**

Chair	Philip Glotzbach, President
Vice-chair	Mark Huibregtse, Mathematics & Computer Science (2008)
Members by Position	<p>Mary Lou Bates, Dean of Admissions and Financial Aid</p> <p>Beau Breslin, Government, and Chair, Committee on Educational Policies and Planning</p> <p>Michael Casey, Vice President for Advancement</p> <p>Ann Henderson, Registrar &amp; Director of Institutional Research</p> <p>Susan Kress, Vice President for Academic Affairs</p> <p>Pat Oles, Dean of Student Affairs</p> <p>Muriel Poston, Dean of the Faculty</p> <p>Jeffrey Segrave, Interim Director of Special Programs</p> <p>Justin Sipher, Chief Technology Officer</p> <p>Sue Van Hook, Chair, Campus Environment Committee</p> <p>Michael West, Vice President for Finance &amp; Administration</p>

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Memorandum

reduce general mail distributions as they waste paper and labor. CEC submitted a Paper Reduction Proposal to IPPC February 7, 2007 calling for 1. Double-sided Printing across campus, 2. Reducing the volume of printed materials and mail distributions, and 3. Revisions to Postering policies. Action was taken by SGA in passing Resolution 17-09 on Double-sided printing. Sue Van Hook presented a parallel motion to the faculty at the April 27, 2007 meeting that will lay over for adoption until the May 16, 2007 meeting.

CEC will work over the summer with Postal Services and various departments and offices to revise recommendations for general mail distributions and postering/publicity to present to IPPC in Fall, 2007.

### **BUILDINGS**

CEC chair heard a presentation by one of the architects for the Zankel Music Building.

Beth Brucker-Kane, Special Programs  
Adele Einhorn, Advancement  
Carol Schnitzer, Purchasing  
Kelley Patton-