

Faculty Handbook Motions
October 3, 2008

3. The Faculty Executive Committee moves the adoption of the 2008-2009 *Faculty Handbook*.

Note: Parts One-Five were previously adopted 11/2/07. Part Six was previously adopted 2/29/08. The complete list of *Faculty Handbook* changes is available at the Governance website in pdf format.

The link below takes you to the 2008-09 handbook and a list of changes, as well as handbooks from previous years.

http://cms.skidmore.edu/academic_affairs/secure/handbook/index.cfm

A friendly amendment changes the language as follows:

The old language of Part One, Article IX, Section E, number 3, point h reads as follows:

Teaching evaluations. The Department Chair shall bring to the attention of the CAPT student and faculty opinion concerning the faculty member as a teacher and shall indicate the procedures employed in obtaining such information, including class visitation procedures. Classroom visitations are a mandatory part of the process (see Part Two [Faculty Governance], Article III [Academic Policies], Section D [Peer Evaluations of Teaching]).

Proposed language will include the following underlined changes:

Teaching evaluations. The Department Chair shall bring to the attention of the CAPT student and faculty opinion concerning the faculty member as a teacher and shall indicate the procedures employed in obtaining such information, including class visitation procedures. Classroom visitations are a mandatory part of the process. (See Part One [Faculty Rights and Responsibilities], Article VII [Rights, Obligations, and Responsibilities of all Faculty], Section C [Academic Responsibilities], number 7 [Student Evaluations], and Part Two [Governance], Article III [Academic Policies], Section D [Peer Evaluations of Teaching]).

Part One, Article IX, Section F, number 2: FACULTY EXECUTIVE